

HOSPITAL RADIO PERTH

ANNUAL GENERAL MEETING VOTING PROCEDURE

- ONE** Each member of the organisation will receive at least 28 days clear written notice, specifying the date, time and place of the Annual General Meeting of the organisation and the nature of the business to be transacted thereat.
- TWO** The written notice will include details of which committee posts will fall due for re-election at the Annual General Meeting.
- THREE** Notice will be deemed to be properly given if it is posted or delivered to the last known address of the member.
- FOUR** A “member” is deemed to be a person who is eighteen years of age or older, has completed his or her probationary period with the organisation, has been awarded a full membership badge and has not subsequently resigned or been dismissed as a member of the organisation. Associate members are not eligible for election and have no vote at the meeting.
- FIVE** All full members of the organisation are entitled to stand for election, with the exception of those who have been previously advised that they are disqualified or are disqualified by law.
- SIX** Members wishing to be elected to the committee of the organisation must, at least 7 clear days before the Annual General Meeting, submit to the secretary the appropriate nomination form bearing:-
a) his or her signature,
b) the signature of another individual member proposing him or her and,
c) the signature of a third individual member seconding him or her.
- SEVEN** Members proposing or seconding others for the committee may only propose or second one person for each post, and in the event of a vote, when more than one person is proposed for a position, will be expected to vote for the person proposed or seconded by them.
- EIGHT** Individual members may be proposed for one or more committee posts but may only hold one position on the committee. Acceptance of election to the committee will result in any proposals for that person to be elected to other committee positions being withdrawn with immediate effect.
- NINE** Vacant committee posts, where no person has been proposed and seconded will remain vacant. The committee may fill these posts by co-option at a later date, should they so wish.
- TEN** Should two or more persons be proposed for one post, then a ballot shall take place. The person obtaining most votes in the ballot will be considered elected. In the event of an equality of votes, then the chairman shall have a second or casting vote.
- ELEVEN** Persons allowing themselves to be proposed for a committee position should be aware of the tasks involved, be prepared to attend committee meetings and to give up a substantial amount of their free time. Details of the duties of the individual committee members are available from the secretary.